



## **Women's Faculty Network Meeting Minutes**

Date: 12/4/2013      Hour: 1:30pm-2:30pm

Location: Bush School of Government and Public Service, Allen 1017

### **Presiding the meeting**

Jia Wang

#### **Attendees:**

Jia Wang (President)

Lisa Campbell (Webmaster)

Louise Abbott (Treasurer)

Gabriela Marin Thornton (Secretary)

Karen Kubena

Gabriela Campagnol

Violeta Ilik

Tina L. Gumienny.

Welcome back—Jia Wang

The president Jia Wang welcomed everybody back. The

### **1. General Business**

#### **a. Treasurer's Report—Louise Abbott**

Louise Abbott updated everybody on the treasury report. She reported that the money that we have cannot be used for hiring a student worker. She suggested asking help from the Office of the Vice-President for Diversity.

#### **b. Mentoring Program—Jia Wang (for Daria)**

Discussions centered on strengthening the mentoring program, especially making efforts to strengthen the mentor-mentee relationship. It has been restated that mentees can ask to be paired with the mentors that they wished to. Karen Kubena pointed out

that males can be mentors too. Karen Kubena suggested the introduction of the following language: “if you would like to be mentored by somebody with specific characteristics let us know and we will do our best to find the right person for you”. Tina Gumienny argued that in order to encourage potential mentors to get involved in the process mentoring should be considered university service. Gabriela Campagnol asked how one can sign for the mentoring program. The answer was through the WFN website. The committee members present suggested that we ‘market’ the WFN mentoring program via the President’s weekly newsletter in December.

c. Website Update—Lisa Campbell

Lisa Campbell reported that she redesigned the pages for the WFN website in order to match the A&M branding. She is waiting for the IT department to give us new pages. Gabriela Thornton suggested that the Women Faculty Network should open its own Facebook account over the winter break.

**2. Planning for 2014 Spring Luncheon—All**

a. When?

Beginning of April was set as a tentative date. Jia Wang will send out a Doodle. However, it will also depend on the availability of the guest speaker, who we hoped to be Dr. Brene Brown, from the University of Houston.

b. Who will chair the planning committee?

The committee will be chaired by Violeta Ilik and Karen Kubena. Jia Wang offered to help too. The Luncheon will take place in MSC.

c. What theme?

TBD depending on who will be our guest speaker. But we will continue to focus on women’s development.

d. Guest speaker(s)

Tina suggested that we bring Dr. Brene Brown of the University of Houston, who has done a lot of work on human emotions. The committee agreed and Jia will contact her by phone and via email.

**3. WFN Outstanding Mentoring Award—All**

It was agreed that Mary-Beth Hueste will be in charge of the mentoring award and that the recipients of this award should be WFN mentors. Two committee members will need to be recruited from the steering committee to serve as reviewers. Jia will send out an email request to the steering committee.

**4. Planning for 2014 Spring Coffee Talk—All**

a. When?

The Coffee Talk will take place most likely at the end of January or beginning of February. Jia Wang will send a Doodle. The Coffee Talk will take place during the lunch time and lunch will be provided by WFN.

b. Who will host?

Violeta Ilik offered to host it in Evans Library. She will also seek the sponsorship from the Library if possible.

c. How many?

We agree to offer only one Coffee Talk in the spring.

d. What themes?

The agreed theme was women's self-promotion, as this topic has been requested by the members of WFN. Jia Wang will contact American Society of Training and Development (ASTD) local chapter to identify a trainer who has expertise on this topic.

5. Other issues?

Promotional materials for WFN were discussed. Jia will further pursue to get us some promotional materials ready for the spring.

**Treasury report next page**

## Women's Faculty Network

### Account balances 12/3/2013

WFN Enhancement of Graduate Studies	+ \$ 0.00
WFN Workshop	+ \$ 3,652.95
WFN Mentoring Program Enhancement	+ \$ 4.67
WFN Improvement Fund	+ \$ 800.00
WFN Scholarship	+ \$ 100.00
WFN Organized Research (no food purchases)	+ \$ 702.42
Office of VP for Diversity	+ \$ 3,200.00
<b>Total</b>	<b>+ \$ 8,460.04</b>

### Activity for Fall luncheon on 11/5/2013

ticket sales for WFN fall lunch	+\$ 250.00
Expenditures WFN fall lunch	- \$ 1,368.50 food
	- \$ 200.00 room
	- \$ 66.95 programs
	- \$ 247.60 name badges
	- \$ 224.99 print cartridge
total expenses fall lunch	- <b>\$2,108.04</b>

**Outstanding Bills: ? (none that I know of at this time)**